



Cheadle Hulme School

CODE OF CONDUCT FOR COACH AND BUS USERS

Waiting for the bus (both *coming to and leaving School*):

- Ensure that you arrive **at least 5 minutes** before your bus departs and queue sensibly, away from the road;
- Show respect for the neighbourhood and others around the bus stop by not dropping litter; smoking; using bad language; or sitting/leaning on walls and fencing and causing damage to them;
- As your bus approaches, get your bus pass ready (or money for a public service bus);
- If the bus is late, wait up to 30 minutes before phoning your parents and if you miss the bus, again phone your parents;
- There will be room on the bus for all students so do not rush, run or push towards the bus when it arrives, but form an orderly queue;
- Do not get on a bus for which you do not have a pass;
- If you miss the school bus going home tell the teacher on duty and report to the Main Reception who will contact your parents and make arrangements for you to get home.

On the bus:

- Find a seat; wear the seat belt (if one is fitted) and stay seated for the journey;
- Do not stand next to the driver, near the doors, or on the top deck;
- Show respect for the driver and follow his/her instructions. Do not distract the driver while the bus is moving unless there is an emergency. Unnecessary noise can disturb the driver and cause an accident;
- Show respect and consideration for other passengers and make sure that your bags do not block the gangway. Occupy only one seat;
- No one has a right to sit in any particular seat or area;
- Do not shout, swear or throw things around the bus or out of the bus windows;
- Never open the emergency exits unless in a real emergency.

Getting off the bus:

- Wait until the bus stops before undoing your seat belt and moving to the front to get off;
- Check that you have left nothing behind on your seat or the floor;
- If you have to cross the road after you leave the bus, wait until the bus has moved off and you can see the road is clear both ways, or go to the nearest available crossing.

Other responsibilities:

- You must have a valid bus pass for your coach available at all times;
- Your bus pass is your responsibility. Do not lend it to another student to use. If you lose it you must get a new pass from the service provider.