



## **CODE OF CONDUCT FOR JUNIOR CHILDREN**

### **This also includes children in the Infants Section**

#### **In my general behaviour I will:**

- Be polite, well – mannered and respectful to all adults and fellow pupils
- Act sensibly and safely at all times – in classrooms, on the playground and in the toilets
- Use appropriate language
- Be trustworthy and honest if I have done something wrong
- Look after all classroom and playground equipment and my own belongings
- Take a pride in my appearance and wear my school uniform correctly
- Behave sensibly on trips / fixtures and always represent CHS well outside School

#### **When I am with other children I will:**

- Be unselfish and share with others, taking my turn fairly
- Think before doing or saying anything which might hurt someone's feelings
- Include everyone if working in a group or playing games
- Not do anything deliberately to upset another child – this is totally unacceptable

#### **When in class I will:**

- Arrive at my lessons on time, bringing the correct books and equipment
- Wait quietly if the teacher has not arrived, getting on with my work or reading
- Respect all adults and follow instructions
- Take an interest in all my lessons and listen attentively to the teacher
- Put up my hand if I wish to speak to the teacher
- Get on with my work quickly, using my time effectively
- Listen to what other children have to say and respect their opinions
- Take a pride in the appearance of my work and complete it to the best of my ability
- Record homework neatly and fully in my diary and hand it in on time

#### **When around school I will:**

- Walk in the corridors and open doors for visitors, staff and other children
- Only enter classrooms that I have been given permission to use
- Take care when near wall displays so as to avoid damaging them
- Keep the school tidy by not dropping litter
- Stay outside at playtimes unless at a club or given permission to be indoors
- Play in a safe and sensible fashion and report inappropriate behaviour to an adult
- Stay within the Junior School boundaries and only visit First Aid with permission from an adult
- Queue in an orderly manner when in the dining room; eat sensibly and tidy away
- Only bring money into School when given permission to do so
- Report promptly to before and after school care and sports clubs

#### **When using technology I will:**

- Keep my log-in, password and any personal details secret
- Not share images or another person's data on line
- Only visit websites and applications appropriate to the task
- Tell a teacher if I am worried about something on-line or something others are doing on-line
- Hand in my mobile phone at before school club and the beginning of the school day, and only use it when I have permission to do so

## Infant Code of Conduct

In the Infant Department we use a traffic light behaviour code to encourage positive behaviour, good manners and respect for each other. Children aim to 'Keep Green!' by following the **Infant Code of Conduct**:

- We are kind and helpful
- We listen
- We do not interrupt
- We do our best
- We look after property
- We are honest
- We do not hurt anybody
- We do not hurt people's feelings
- We respect others
- We use good manners

In addition to staying green, positive behaviour is rewarded through the use of house points, verbal praise, stickers, certificates and recognition in assembly.

Sanctions are in place if children find themselves moving down the traffic light system i.e. amber to red. If a child is on amber, they will spend 5 minutes holding a member of staff's hand at the next available playtime. This time will be spent discussing with the member of staff ways to get back onto green. If a child moves onto red, then this will involve spending 15 minutes with the Pastoral Manager (Y1-2) during the next available lunchtime, looking at the Infant Code of Conduct and discussing what has happened. Reception children will spend this time with the Deputy Head of JS (EYFS). Parents will be informed by the class teacher that day if their child is moved onto red.

Parents are expected to support school by reinforcing positive behaviour both at home and at school. If a child is moved onto Amber more than twice in one week, this will result in being moved onto red. If a child is moved onto red more than twice during a half term, a meeting will be held between the parent(s), class teacher and the Pastoral Manager (Y1-2) or Deputy Head of JS (EYFS), to discuss how behaviour can be improved. Sanctions, such as the missing of whole playtimes or favourite clubs/activities, may also be put in place. This time will be spent reviewing the Infant Code of Conduct with a member of the Junior Leadership Team (JLT).

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| Date of approval by Head & Second Master: | November 2017               |
| Proposed review date:                     | June 2020                   |
| SLT member responsible:                   | Head of Junior School       |
| Relevant Policy:                          | Behaviour Management Policy |