



Cheadle Hulme School

The Old Waconians' Association Constitution

(Voted on at AGM June 2017)

1. Name

The name of the Association shall be The Old Waconians' Association (the "Association")

2. Purpose

The purpose of the Association shall be:

- a) To promote and maintain friendship among former and current students and staff through a range of alumni events and communications organised by the School; and
- b) To support the interests of the School

3. Membership

- a) Membership shall be open to all former students of the School, past and present members of staff of the School and past and present Governors of the School.
- b) Members can also be agreed by the Alumni Board upon representation from any person who, with valid reason, wishes to become a member.
- c) Membership shall be free.

4. Alumni Board

Membership of the Alumni Board shall represent the School's Old Waconian community in terms of age group, geographical location, interests and experience. It will also include the Head and the Director of Development and External Relations.

- a) Members of the Alumni Board shall provide operational advice and guidance relating to the School's alumni relations programme.
- b) Members of the Board shall annually agree the recipients of the Distinguished Old Waconian Awards.
- c) To understand the school's fundraising efforts from Old Waconians and friends of the School. The Alumni Board will not be involved in the strategic planning and delivery of fundraising activities.

5. Membership of the Board

The Board will comprise of approximately 10 people who include:-

- a) Chair of the Board –an Old Waconian who has displayed a record of assistance to the School.
- b) President – must be a former student or member of staff, appointed for their gravitas, influence and connections
- c) Secretary – the Alumni Relations Manager
- d) Old Wacs representing decades (1950s – 1990s) and one must be a fully paid up member of the OWA at 3rd July 2010 (a 2010 member)
- e) One Old Waconian aged 30 or under
- f) One Old Waconian from overseas (if possible)
- g) One current student
- h) Member of teaching staff
- i) The Head
- j) Director of Development and External Relations

6. Recruitment to the Board

- a) The Chair shall be elected by members of the Association and should be an Old Waconian who has displayed a record of assistance to the School.
- b) The President will be nominated by the Alumni Board. The Head and Director of Development and External Relations will make recommendations to the Board.
- c) Alumni Board members will be appointed by the School.
- d) The Board will recruit new members when a vacancy is created or a particular need has been identified, having taken reasonable steps to seek recommendations from Old Waconians through e-newsletters or the Old Waconian magazine and the website.
- e) The names of the members of the Board will be published on the School website.

7. Term of Alumni Board Members

- a) The term of the President will be a two year term of service.
- b) The term of the Chair of the Board and Alumni Board Members will be a three year term of service. Terms to begin September 1st and end August 31st. They can only serve for a maximum of two terms.
- c) Terms of the President, the Chair and Alumni Board Members may be ended by way of notice from the Board to the individual concerned before expiry of the periods referred to above if in the reasonable opinion of the Board they have acted in any way which could be said to bring the Association and/or the School into disrepute, or could otherwise cause reputational harm or damage to the Association and/or School.

8. Alumni Board Meetings

There will be at least two meetings per year, not including the Annual General meeting of the Association. The dates and locations for such meetings are to be established by the Alumni Board. Generally, the meetings will be held early in the Autumn and Spring terms.

9. Sub Groups

To ensure the relevance and effectiveness of the Board, sub-groups may be established by the Chair to provide specific advice and support on alumni related matters. Their terms of reference and period of

operation will be determined by agreement of the Alumni Board. Sub groups will be chaired by an Alumni Board member but may include co-opted members of the Association who are not on the Board.

- For as long as the Old Waconians' Bank account remains open, a 2010 Finance Sub Group will always exist. Only OWA members who were fully paid up members of the OWA at 3rd July 2010 (2010 members) can be members of this group. The group should be chaired by a 2010 member of the Alumni Board, and other 2010 members can be co-opted onto this sub group. The Chair of the Finance sub group will provide a report of the OWA account at the AGM.

10. General Meetings

- a) An annual general meeting ("AGM") of the Association must be held once a year and not more than fifteen months may elapse between successive AGMs.
- b) The business of the AGM is to receive a report from the Chair on the activity of the Association, to receive a report on the School from the Head and to elect the Chair of the Association. The meeting will also receive a report from the Chair of the 2010 sub group.
- c) All general meetings other than AGMs shall be called extraordinary general meetings.
- d) The Alumni Board may call an extraordinary general meeting at any time.
- e) The Board must call an extraordinary general meeting if requested in writing by at least fifteen members of the Association of whom at least two thirds must be former students of the School. The request must state the nature of the business that is to be discussed. If the Board fail to hold the meeting within 35 days of the request, the members may proceed to call an extraordinary general meeting but in doing so they must comply with the provisions of this constitution.
- f) The Chair shall chair general meetings of the Association. If the Chair is unwilling to preside or is not present then the members present may appoint one of their number to Chair the meeting.
- g) Members of the Association shall attend general meetings in person unless the Alumni Board shall agree another appropriate means of communication between those taking part.
- h) Each member of the Association has one vote. Any vote at a general meeting shall be decided by a decision of the majority of those members in attendance eligible to vote.
- i) No business shall be transacted at any general meeting unless a quorum is present. A quorum is at least 15 members of the Association of whom at least two thirds must be former students of the School.

11. Notice

- a) The minimum period of notice to hold any general meeting of the Association is 14 days from the date on which the notice is given.
- b) The notice must specify the date, time and place of the meeting and the general nature of the business to be transacted. If the meeting is to be an AGM, the notice must say so.
- c) The notice must be given to all members of the Association and to the members of the Alumni Board.
- d) A notice required by this constitution to be given to or by any person must be in writing or given using electronic communication.

12. Archives

The School will continue to maintain and oversee the School archive.

13. Terms of this constitution

This constitution shall not be altered except at a general meeting and by a two-thirds majority of those present.

14. Winding Up

The Association shall not be wound up except at a general meeting and by a two-thirds majority of those present.